**Date: 6.1.14**

**BSU Event Proposal**

**Name of Event**: 2nd Annual BSU Yard Show

**Proposed Date**: September 25, 2014

**Time and Place**: COB Courtyard 8PM-11PM (or 7PM-10PM)

**Contact Persons**: Natasha Gilbert (313) 283-3499 njgilber@umich.edu

 Theresa Sommerville (313) 979-2115 tsommerv@umich.edu

 Jerel Jones (313) 970-9633 jerelj@umich.edu

**Co-Sponsoring Organizations**: Greek Life Office, Kristin McDonough

**Purpose of event**: The purpose of this event is to unite African-American Greek Letter Organizations by showcasing these fraternities and sororities to the general body of the University of Michigan-Dearborn.

**Please outline the event (If I am a guest, what would I experience)**: Guests will arrive and experience the Black Greek Letter Organizations showcasing their individual traditional routines.

**To-Do List (what needs to be done to plan and execute this event)**:

1. Contact organizations to confirm their participation

2. Verify location and time with appropriate University contact

3. Hire a DH

4. Confirm a host

5. Reserve any equipment needed for the event

6. Market the event to students on campus

7. Design a flyer and banner

**Budget (please outline an approximate budget for your event)**:

|  |  |  |
| --- | --- | --- |
| **Service** | **Vendor** | **Cost** |
| Banner | UMD | $25 |
| DJ | WUMD | $50 |
| Host  | TBD | TBD |
| Lighting | TBD | TBD |